



Request to Change Completion Semester

Student information:

E-ID: _____ CORE: _____
 Last Name: _____ Date: _____
 First Name: _____

Completion Information:

I am scheduled to complete the ECA in:

Year: 20 Semester (Circle one): Fall Winter Summer 1 Summer 2

I would like to change my ECA completion to:

Year: 20 Semester (Circle one): Fall Winter Summer 1 Summer 2

Reason for this change: _____

Student Signature: _____ Date: _____

Parent/Guardian Signature (if student under 18): _____ Date: _____

CORE Advisor Signature: _____ Date: _____

Administration Signature: _____ Date: _____

Administration Use Only:

Records:

Initials

MAF Updated	
PowerSchool Updated	
Upload to student's Drive Folder	

Communication:

Initials

Email CORE Confirmation	
Email Student Confirmation	
Completed On:	_____